

1 **ALABAMA ONSITE WASTEWATER BOARD**

MINUTES OF SPECIAL CALLED MEETING

3 May 19, 2022

4 The one hundred twenty-fifth (Special Called) meeting of the ALABAMA ONSITE WASTEWATER BOARD
5 (hereinafter referred to as "the Board") was called to order at 10:30 a.m., May 19, 2022, at the Board's
6 administrative offices located at 60 Commerce Street, Suite 1050 by the Honorable Chris Gulley, Chair.

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8 **PRESENT**

9 Board Members present – Chris Gulley (Chair), David Mastin (Treasurer), Sharon Kimbrough, Leigh Salter, and
10 Dr. Harold Pate. Other guests: Melissa Hines (Executive Director), Neva Conway (AOWB Attorney), Tracy
11 Welch (AOWB), Joel Barnes (AOWB), Baron Litaker (AOWB), and Debbie Johnson (AOWA), Marc Geiger (Vice-
President of AOWA). Absent: Alan Astin, Dr. Mark Barnett, Craig Gall, and Mark Haswell. A quorum was
13 established, and the meeting was called to order.

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15 **SUNSET HEARING** - At 9:30 a.m. today, the Board met with the Sunset Committee at the State House.

16 Executive Director, Melissa Hines, stated that she felt like the meeting went well. She asked if the Board
17 Members had anything from the Committee Hearing they wanted to discuss; there was nothing. Board Chair,
18 Chris Gulley, did ask the Executive Director, Mrs. Hines, to check into the information that Representative
19 Sanderford mentioned regarding the rules following the death of a licensee – Representative Sanderford
20 stated that he enacted a change in the law and the rules have been updated to 135 days. The Board currently
21 is following the 45-day rule; this update will supersede the Board's rules. Melissa Hines, Executive Director,
22 advised she would check into it and that she was also still pursuing the Family Succession Plan.

24 **LEASE AGREEMENT** – Treasurer, David Mastin, advised the Board that the Executive Director, Melissa Hines
had discussed with him, as Treasurer, about extra office space that had become available on the 10th floor.
26 Melissa Hines worked out a lease agreement with 60 Commerce LLC and the Office of Lease Management with
27 the Department of Finance. Mr. Mastin had advised Ms. Hines to move forward as he saw no issues with
28 finances. Mr. Mastin made a motion to accept the securement of the added space to the lease; Sharon
29 Kimbrough seconded the motion. ROLL CALL VOTE: David Mastin – YES; Sharon Kimbrough – YES; Leigh
30 Salter – YES; Dr. Harold Pate- YES; Alan Astin – ABSENT; Craig Gall – ABSENT; Dr. Mark Barnett – ABSENT; Craig
31 Gall – ABSENT; Mark Haswell – ABSENT. Motion passes.

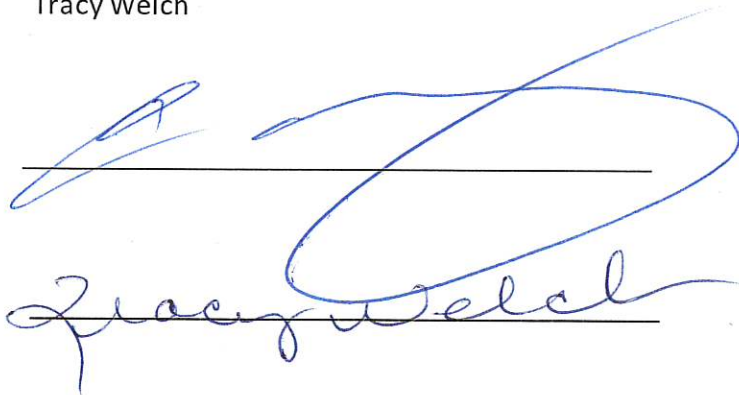
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33 David Mastin made a motion to adjourn at 10:47 a.m.; Sharon Kimbrough seconded the motion. By a show of
34 hands, the motion passed unanimously.

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The next quarterly meeting will be held on Thursday, July 14, 2022.

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38 Minutes submitted by: Tracy Welch

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40 Approved by: Chris Gulley

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42 Recording Secretary



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