

# ALABAMA ONSITE WASTEWATER BOARD

## MINUTES OF MEETING

July 24, 2025

The one hundred thirty-ninth meeting of the ALABAMA ONSITE WASTEWATER BOARD

(hereinafter referred to as “the Board”) was called to order at 9:05 a.m., July 24, 2025, at the Board’s

administrative offices located at 60 Commerce Street, Suite 1050 by the Honorable Timothy Simpson,

Vice-Chair.

**PRESENT** - Board Members present – Timothy Simpson (Vice-Chair), David Mastin, Jr. (Treasurer),

Alan Astin, Craig Gall, Dr. Harold Pate, Melanie Boggan and Dr. Mark Barnett. Board Members

absent –Mark Haswell and Chris Gulley (Chair). Other guests: Melissa Hines (Executive Director),

Tracy Welch (AOWB), Joel Barnes (AOWB), Neva Conway (Board Attorney), Marc Geiger (AOWA

President), and Cathe Baker (AOWA Director). A quorum was established, and the meeting was called

to order.

**MINUTES** – Alan Astin made the motion to accept the minutes of April 17, 2025, Quarterly Board

meeting as presented; Dr. Harold Pate seconded the motion. **ROLL CALL VOTE:** Alan Astin – YES;

Dr. Mark Barnett – YES; Melanie Boggan – YES; Craig Gall – YES; Mark Haswell – ABSENT; David

Mastin, Jr. – YES; Dr. Harold Pate – YES; Chris Gulley - ABSENT. Motion passes.

23 **DAVID MASTIN, JR. recognized as he has served 8 years on the Board.**

24  
25 **TREASURER'S REPORT** – David Mastin, Jr. presented the 3rd Quarter Treasurers report for April 1,  
26 2025, through June 30, 2025. Alan Astin made the motion to accept the 2<sup>nd</sup> Quarter Treasurer's Report.  
27 Melanie Boggan seconded the motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett –  
28 YES; Melanie Boggan – YES; Craig Gall – YES; Mark Haswell – ABSENT; David Mastin, Jr. – YES;  
29 Dr. Harold Pate – YES; Chris Gulley - ABSENT. Motion passes.

30  
31 **GUEST SPEAKER: Marc Geiger, AOWA President, addressed the Board with issues on Septic**  
32 **Tank inspections that the AOWA has been made aware of in the industry. Also, AOWA has**  
33 **formed a partnership with Auburn University and a training center will be built in Opelika, with**  
34 **hopes of continuing education classes to begin in the Spring of 2026.**

35  
36 **UNFINISHED BUSINESS/COMMITTEE REPORTS**

37 **Education Committee:** Dr. Mark Barnett advised that the Education Committee has decided that all  
38 the Installer Exams (Basic, Advanced Levels I and II) will have a new exam each year from a pool of  
39 questions for the exams.

40  
41 **Fast Track Committee:** Craig Gall advised that this program is still pending a sponsor. Marc Geiger,  
42 AOWA President, was recognized and he advised the Board that Auburn University sent a proposal  
43 regarding offering the Fast Track Program. Mr. Geiger advised that the issue at this time may be the  
44 costs to the licensees; however, it may be possible to utilize the Auburn Training center in 2026 or 2027.  
45 AOWA will report back with information and updates to the Board.

46 **Attorney General Resolution Committee:**

47 Regarding the Attorney General Opinion regarding the wording of Section 34-21A-10 (b) (2). Craig  
48 Gall, Committee Member, advised that the A.G. Opinion states that *the exemption does not apply to the*  
49 *licensees working on the system.* Executive Director will be sending a “Cease and Desist letter to all  
50 those that have been working without a license pertaining to this law.

51

52 **NEW BUSINESS**

53 Dr. Mark Barnett made the motion that illegal dumping will hold a disciplinary action of suspension for  
54 one (1) year for the first offense; second offense will be licensing revocation. Craig Gall seconded the  
55 motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan – YES;  
56 Craig Gall – YES; Mark Haswell – ABSENT; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Chris  
57 Gulley - ABSENT. Motion passes.

58

59 **EXECUTIVE DIRECTOR’S REPORT**

60 **UPCOMING EVENTS:**

61 Pumper Exam – 7/25/2025                      Basic Exam – 8/15/2025                      Pumper Exam – 8/29/2025  
62 PHA Limestone – 9/9/2025                      Field Training – Walker County (boy scout camp) - 9/10/2025

63 **Continuing Education:**

64 UWA:            Pelham – 9/11/2025; Mobile – 9/26/2025; Rogersville - 10/9/2025

65 AOWA:           Noland Co. – 9/18/2025; Decatur – 10/26/2025

66 AOWB BOARD MEETING – 10/23/2025

67

68 Executive Director, Melissa Hines, asked the Board for thoughts on Basic Installer/Advanced Level I  
69 Installers with complaints that apply for advancement to Advanced Level I and Advanced Level II.  
70 Discussion was had.

71

72 **LEASE FOR EXAM SPACE**

73 Executive Director, Melissa Hines, advised that negotiations with Property Management were successful  
74 and AOWB will take possession of the available space on August 1<sup>st</sup>.

75

76 **BOARD SEAT TERMS**

77 Craig Gall – can serve 4 more years if re-appointed.

78 David Mastin – has served 8 years; term expires 9/30/2025.

79

80 **ENFORCEMENT REPORT FOR THE QUARTER**

81	Complaints pending Probable Cause	0
82	Complaints received for the Quarter	13
83	Holding for hearings/working to settle	10
84	Bond Claims	0
85	Consent Agreements to be approved by Board	5
86	Cease and Desist Orders	1

87

88 **\*\*PC Committee working on revising disciplinary procedures to be approved by Board in October.**

89

90

91 **CONSENT AGREEMENTS**

92 **Case #2025-0001**, Individual Installed without a license and without a permit; He was fined and paid  
93 \$1000.00 per count for a total of \$2000.00. This occurred in Springville, Alabama. Alan Astin made  
94 the motion to accept the consent agreement; Craig Gall seconded the motion. **ROLL CALL VOTE:**  
95 Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan – OBSTAIN; Craig Gall – YES; Mark  
96 Haswell – ABSENT; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Chris Gulley - ABSENT.  
97 Motion passes. This individual was Larry Bounds

98 .  
99 **Case #2024-0041**, Licensed individual installed a system in Centre, Alabama. Individual was not  
100 following the rules and regulations of the ADPH; not calling LHD for inspection; not sending in CEP%  
101 form within 5 days. This installer was fined \$1,000.00 per charge for a total of \$3,000.00. David  
102 Mastin, Jr. made the motion to accept the consent agreement; Alan Astin seconded the motion.  
103 **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan – OBSTAIN;  
104 Craig Gall – YES; Mark Haswell – ABSENT; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Chris  
105 Gulley - ABSENT. Motion passes. This individual was Tony Woodard.

106  
107 **Case #2025-0007**, Individual installed without a permit in Centreville, AL on or around February 6,  
108 2025. David Mastin, Jr. made the motion to accept the consent agreement; Craig Gall seconded the  
109 motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan –  
110 OBSTAIN; Craig Gall – YES; Mark Haswell – ABSENT; David Mastin, Jr. – YES; Dr. Harold Pate –  
111 YES; Chris Gulley - ABSENT. Motion passes. The individual was Brandon Bice.

112

113 **Case #2025-0019**, Individual did not follow the rules and regulations of the ADPH, no permit and his  
114 2<sup>nd</sup> violation in less than one (1) year. He was fined \$2000.00. Alan Astin made the motion to not  
115 accept the consent agreement and offer a secondary consent agreement for him to attend Basic Installer  
116 training in August 2025 – if licensee declines, his license will be suspended. Craig Gall seconded the  
117 motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan –  
118 OBSTAIN; Craig Gall – YES; Mark Haswell – ABSENT; David Mastin, Jr. – OBSTAIN; Dr. Harold  
119 Pate – YES; Chris Gulley - ABSENT. Motion passes. This individual was Jimmy Copeland.

120

121 **Case #2025-0011**, Unlicensed individual was transporting portable toilets without a license in Lanett,  
122 Alabama. He was fined and paid \$1000.00 and received a letter to cease and desist. David Mastin, Jr.  
123 made the motion to accept the consent agreement; Craig Gall seconded the motion. **ROLL CALL**  
124 **VOTE:** Alan Astin – OBSTAIN; Dr. Mark Barnett – YES; Melanie Boggan – OBSTAIN; Craig Gall –  
125 YES; Mark Haswell – ABSENT; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Chris Gulley -  
126 ABSENT. Motion passes. The individual was Jeremiah Barnes.

127

128 **BOARD MEMBER REPORTS** – Dr. Mark Barnett made a motion regarding illegal dumping: One  
129 year suspension for the first offense and loss of license for a second offense; Craig Gall seconded the  
130 motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan –  
131 OBSTAIN; Craig Gall – YES; Mark Haswell – ABSENT; David Mastin, Jr. – YES; Dr. Harold Pate –  
132 YES; Chris Gulley - ABSENT. Motion passes.

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136 **ADJOURNMENT**

137 Alan Astin made the motion to adjourn the meeting; Craig Gall seconded the motion. By a show of  
138 hands, the motion carries unanimously. Meeting was adjourned at 10:45 a.m. by Vice-Chair, Timothy  
139 Simpson.

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143 **Remaining 2025 quarterly meeting:**

144 10/23/2025

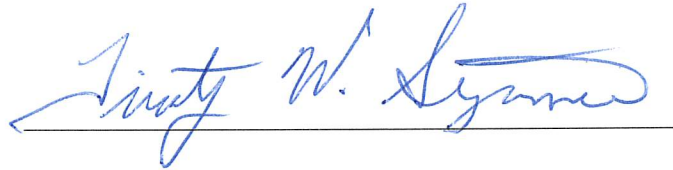
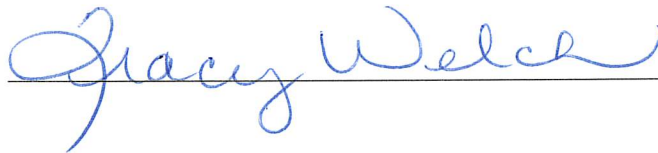
145 Minutes submitted by: Tracy Welch

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147 Approved by: Timothy Simpson

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149 Recording Secretary

Handwritten signature of Timothy W. Simpson in blue ink, written over a horizontal line.Handwritten signature of Tracy Welch in blue ink, written over a horizontal line.