

1 **ALABAMA ONSITE WASTEWATER BOARD**

2 **MINUTES OF MEETING**

3 April 17, 2025

4 The one hundred thirty-eighth meeting of the ALABAMA ONSITE WASTEWATER BOARD  
5 (hereinafter referred to as “the Board”) was called to order at 9:01 a.m., April 17, 2025, at the Board’s  
6 administrative offices located at 60 Commerce Street, Suite 1050 by the Honorable Timothy Simpson,  
7 Vice-Chair.

8  
9 **PRESENT** - Board Members present – Timothy Simpson (Vice-Chair), David Mastin, Jr. (Treasurer),  
10 Alan Astin, Craig Gall, Dr. Harold Pate, and Dr. Mark Barnett. Board Members absent – Melanie  
11 Boggan, Mark Haswell – arrived at 9:30 a.m. and Chris Gulley (Chair) arrived at 9:56 a.m. Other  
12 guests: Melissa Hines (Executive Director), Tracy Welch (AOWB), Joel Barnes (AOWB), Neva  
13 Conway (Board Attorney), Matt Connor (ADPH), Marc Geiger (AOWA President), and Cathe Baker  
14 (AOWA Director). A quorum was established, and the meeting was called to order.

15  
16 **MINUTES** – David Mastin, Jr. made the motion to accept the minutes of January 23, 2025, Quarterly  
17 Board meeting as presented; Alan Astin seconded the motion. **ROLL CALL VOTE:** Alan Astin –  
18 YES; Dr. Mark Barnett – YES; Melanie Boggan – ABSENT; Craig Gall – YES; Mark Haswell – LATE;  
19 David Mastin, Jr. – YES; Dr. Harold Pate – YES; Chris Gulley - LATE. Motion passes.

20

21

22 **TREASURER'S REPORT** – David Mastin, Jr. presented the 2nd Quarter Treasurers report for January  
23 1, 2025, through March 31, 2025. Alan Astin made the motion to accept the 2<sup>nd</sup> Quarter Treasurer's  
24 Report. Dr. Harold Pate seconded the motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark  
25 Barnett – YES; Melanie Boggan – ABSENT; Craig Gall – YES; Mark Haswell – LATE; David Mastin,  
26 Jr. – YES; Dr. Harold Pate – YES; Chris Gulley - LATE. Motion passes.

27

28 **UNFINISHED BUSINESS/COMMITTEE REPORTS**

29 **Fast Track Committee:** Craig Gall advised that this program is still pending a sponsor. Marc Geiger,  
30 AOWA President, was recognized and he advised the Board that Auburn University sent a proposal  
31 regarding possibly offering the Fast Track Program. AOWA will report back with information and  
32 updates to the Board.

33 **Education Committee:** Dr. Mark Barnett advised that the Education Committee along with Executive  
34 Director Melissa Hines had a meeting on April 16, 2025, via Zoom. They are working on revising all  
35 the Installer Exams (Basic, Advanced Levels I and II). They have decided to develop a pool of  
36 questions for the exams. From this pool of questions, a random subset of questions will be generated for  
37 each individual exam. The Education Committee has instructed the Executive Director, Melissa Hines,  
38 to audit the classes being given at UWA and AOWA and she will also be evaluating some software that  
39 can be used to compile the pool of questions and then generate a random exam for each individual who  
40 is testing. The Installer exams should be ready by 01/01/2026.

41 **Attorney General Resolution Committee:**

42 Regarding the Attorney General Opinion regarding the wording of Section 34-21A-10 (b) (2), Neva  
43 Conway, Board Attorney, advised that the request has been sent to the Attorney General's office and the  
44 opinion request is pending.

45 **NEW BUSINESS**

46 David Mastin, Jr. wanted the Board to discuss a Statute of Limitations on systems/complaints. He  
47 suggested there be a rule that the Board would not accept complaints on installs over 5 years old wasting  
48 Board time and resources, except for a complaint that has demonstrable fraud. Board Attorney, Neva  
49 Conway, advised that this could be an AOWB policy instead of a rule. David Mastin, Jr. made the  
50 motion to create a Board policy of no investigations that are 5 years old or older from the date of  
51 installation, unless there is evidence of demonstrable fraud; Craig Gall seconded the motion. **ROLL**

52 **CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan – ABSENT; Craig Gall –  
53 YES; Mark Haswell – LATE; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Chris Gulley - LATE.  
54 Motion passes.

55 Exemption for licensees 65 and over - Melissa Hines, Executive Director, has been asked by some of the  
56 licensees if the Board would make an exemption for them regarding continuing education. Discussion  
57 was had and the Board was not in favor of supporting this request.

58

59 **EXECUTIVE DIRECTOR'S REPORT**

60 Executive Director, Melissa Hines, advised the Board that Wireless will be installed by the building  
61 management; and a new TV will be purchased and put in the Boardroom so it can be used with the  
62 wireless connection.

63

64 DESIGNATED TESTING SPACE

65 Regarding the Board's motion approving Director Hines to contact Mark Dawber (Property Manager)  
66 for an estimate to renovate empty office space connected to AOWB offices for a designated testing  
67 space; renovation will cost \$14,000.00. John Beeland with State of Alabama Leasing Management is

68 working with Mark Dauber for pricing on a new lease. The rent for the new space would be roughly  
69 \$20,000 annually. This cost could be absorbed with the increase in testing fees that is being prepared for  
70 rule change.

- 71 • CE Training Reports Summary was included in the Board Meeting packet.
- 72 • The Sunset Committee continued the Board for 4 more years.
- 73 • Reminder to Board Members – SEI needs to be completed by April 30, 2025.
- 74 • Executive Director Hines will be traveling to Guntersville and Dothan this quarter.
- 75 • Advanced Level I and Advanced Level II testing coming up in June.

76

77 **CONSENT AGREEMENTS**

78 **Case #2024-0015**, Individual Installed without a license and without a permit; He was fined and paid  
79 \$1000.00 per count for a total of \$2000.00. This occurred in Buhl, Alabama. Alan Astin made the  
80 motion to accept the consent agreement; Craig Gall seconded the motion. **ROLL CALL VOTE:** Alan  
81 Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan – ABSENT; Craig Gall – YES; Mark Haswell  
82 – YES; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Chris Gulley - LATE. Motion passes. This  
83 individual was Josh Beech.

84

85 **Case #2024-0044**, Individual repaired a system in Ft. Payne, Alabama. The local health department had  
86 no record of a permit or communication. This installer was fined and paid \$500.00 to the Board. Craig  
87 Gall made the motion to accept the consent agreement; David Mastin, Jr. seconded the motion. **ROLL**  
88 **CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan – ABSENT; Craig Gall –  
89 YES; Mark Haswell – YES; David Mastin, Jr. – ABSTAIN; Dr. Harold Pate – YES; Chris Gulley -  
90 LATE. Motion passes. This individual was Rodney Ivey.

91 **Case #2024-0037**, Individual did not notify the local health department prior to installing in Dora,  
92 Alabama. He was fined and paid \$500.00. Craig Gall made the motion to accept the consent  
93 agreement; Alan Astin seconded the motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark  
94 Barnett – YES; Melanie Boggan – ABSENT; Craig Gall – YES; Mark Haswell – YES; David Mastin,  
95 Jr. – YES; Dr. Harold Pate – YES; Chris Gulley - LATE. Motion passes. This installer was Jared  
96 Smith.

97  
98 **Case #2025-0004**, Individual did not follow the conditions of the permit and installed the field lines  
99 outside the EDF. He was fined and paid \$400.00 per violation for a total of \$800.00. Craig Gall made  
100 the motion to accept the consent agreement; David Mastin, Jr. seconded the motion. **ROLL CALL**  
101 **VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan – ABSENT; Craig Gall – YES;  
102 Mark Haswell – YES; David Mastin, Jr. – ABSTAIN; Dr. Harold Pate – YES; Chris Gulley - LATE.  
103 Motion passes. The installer was Bo Jackson.

104  
105 **Case #2024-0042**, Individual Installed without a license. He was fined and paid \$1000.00. This  
106 occurred in Vernon, Alabama. David Mastin, Jr. made the motion to accept the consent agreement;  
107 Craig Gall seconded the motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES;  
108 Melanie Boggan – ABSENT; Craig Gall – YES; Mark Haswell – YES; David Mastin, Jr. – ABSTAIN;  
109 Dr. Harold Pate – YES; Chris Gulley - LATE. Motion passes. The individual was Larry Moore

110  
111 **Case #2024-0041**, Individual Installed a system in Mobile County without a permit. He was fined and  
112 paid \$1000.00. Dr. Harold Pate made the motion to accept the consent agreement; Alan Astin seconded  
113 the motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan –

114 ABSENT; Craig Gall – YES; Mark Haswell – YES; David Mastin, Jr. – ABSTAIN; Dr. Harold Pate –  
115 YES; Chris Gulley - LATE. Motion passes. The installer was Allen Turner

116

117 **Case #2024-0046**, There was no record of this individual having a permit or communicating with the  
118 local health department regarding a repair. He was fined and paid \$500.00. This occurred in Ft. Payne,  
119 Alabama. Craig Gall made the motion to accept the consent agreement; David Mastin, Jr. seconded the  
120 motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES; Melanie Boggan –  
121 ABSENT; Craig Gall – YES; Mark Haswell – YES; David Mastin, Jr. – ABSTAIN; Dr. Harold Pate –  
122 YES; Chris Gulley - LATE. Motion passes. The individual was Clint Beason.

123

124 **Case #2024-0045**, This individual did not call for an inspection; did not turn in CEP5 form within 3  
125 days of install; did not follow the rules and regulations of the ADPH. He was fined and paid \$3000.00  
126 and required to go back to Basic Installer training. Craig Gall made the motion to accept the consent  
127 agreement; Alan Astin seconded the motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark  
128 Barnett – YES; Melanie Boggan – ABSENT; Craig Gall – YES; Mark Haswell – YES; David Mastin,  
129 Jr. – ABSTAIN; Dr. Harold Pate – YES; Chris Gulley - LATE. Motion passes. The individual was  
130 Tony Woodard – Advanced Level II licensee.

131

132 **Case #2025-0002**, This individual discharged his pumper truck into a ditch in front of a church in  
133 Limestone County – a site not permitted by the health department; violated Alabama Code 420-3-5 and  
134 violated Alabama code 34-21A-7. He was fined and paid \$3000.00, and his license was suspended until  
135 he attended Pumper training and testing. Alan Astin made the motion to accept the consent agreement;  
136 Craig Gall seconded the motion. **ROLL CALL VOTE:** Alan Astin – YES; Dr. Mark Barnett – YES;

137 Melanie Boggan – ABSENT; Craig Gall – YES; Mark Haswell – YES; David Mastin, Jr. – ABSTAIN;  
138 Dr. Harold Pate – YES; Chris Gulley - LATE. Motion passes. The individual was Don Thomas.

139

140 **ENFORCEMENT REPORT FOR THE QUARTER**

141	Complaints pending Probable Cause	5
142	Complaints received for the Quarter	11
143	Holding for hearings (working to settle)	4
144	Bond claims	0
145	Consent agreements to be approved by Board	9
146	Cease and Desist Orders	0

147

148 **BOARD MEMBER REPORTS** – None.

149

150 **ADJOURNMENT**

151 Alan Astin made the motion to adjourn the meeting; Craig Gall seconded the motion. By a show of  
152 hands, the motion carries unanimously. Meeting was adjourned at 10:12 a.m. by Vice-Chair, Timothy  
153 Simpson.

154

155

156 **Remaining 2025 quarterly meetings:**

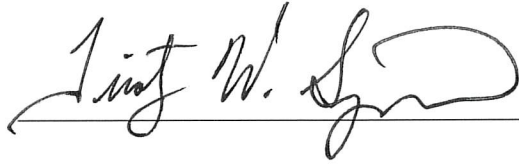
157 07/18/2025

158 10/23/2025

159 Minutes submitted by: Tracy Welch

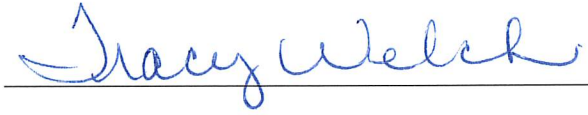
160

161 Approved by: Timothy Simpson

  
\_\_\_\_\_

162

163 Recording Secretary

  
\_\_\_\_\_