

1 **ALABAMA ONSITE WASTEWATER BOARD**

2 **MINUTES OF MEETING**

3 October 30, 2024

4 The one hundred thirty-sixth meeting of the ALABAMA ONSITE WASTEWATER BOARD
5 (hereinafter referred to as “the Board”) was called to order at 9:07 a.m., October 30, 2024, at the Board’s
6 administrative offices located at 60 Commerce Street, Suite 1050 by the Honorable David Mastin, Jr.,
7 Vice-Chair.

8
9 **PRESENT** - Board Members present –David Mastin (Vice-Chair), Craig Gall, Melanie Boggan,
10 Timothy Simpson, Dr. Harold Pate, and Dr. Mark Barnett. Board Members absent – Alan Astin, Chris
11 Gulley, and Mark Haswell. Other guests: Melissa Hines (Executive Director), Tracy Welch (AOWB),
12 Joel Barnes (AOWB), Neva Conway (Board Attorney) and Cathe Baker (AOWA Executive Director).
13 A quorum was established, and the meeting was called to order.

14
15 **MINUTES** – Dr. Mark Barnett made the motion to accept the minutes of July 18, 2024, Quarterly
16 Board meeting as presented. Craig Gall seconded the motion. ROLL CALL VOTE: Dr. Mark Barnett -
17 YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley – ABSENT; Mark Haswell – ABSENT;
18 Alan Astin - ABSENT; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion passes.

19
20 **TREASURER’S REPORT** – Recording Secretary, Tracy Welch, presented the 4th Quarter Treasurers
21 report for July 1, 2024, through September 30, 2024. Melanie Boggan made the motion to accept the
22 Treasurer’s Report as presented. Craig Gall seconded the motion. ROLL CALL VOTE: Dr. Mark

23 Barnett - YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley – ABSENT; Mark Haswell –
24 ABSENT; Alan Astin - ABSENT; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion passes.

25

26 **UNFINISHED BUSINESS - Fast Track Committee:** Executive Director Melissa Hines, on behalf of
27 the Fast Track Committee, submitted a letter for the Basic Installer Fast Track Program along with a
28 proposed course outline to UWA, AOWA, Gulley Construction, and Randy Anderson. This program is
29 still pending a sponsor.

30

31 **Education Committee:** Dr. Mark Barnett advised the Board that he has received 10-20 Advanced
32 Level II Installer exam questions from Allen Tardt (UWA) and has not reviewed or processed those at
33 this time.

34

35 **2025 EDUCATION COURSES – AOWA AND UWA**

36 The Education Committee was sent coursework outlines from AOWA and UWA by Executive Director,
37 Melissa Hines.

38 **UWA:** Executive Director Hines advised the Board that Allen Tardt (UWA) had resubmitted his
39 education outline to include observing a track job for continuing education. Dr. Mark Barnett made the
40 motion to accept the UWA coursework for 2025. Timothy Simpson seconded the motion. ROLL

41 CALL VOTE: Dr. Mark Barnett - YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley –

42 ABSENT; Mark Haswell – ABSENT; Alan Astin - ABSENT; Dr. Harold Pate – YES; Timothy

43 Simpson - YES. Motion passes. **Executive Director Hines advised the Board that she would make

44 sure to inform Mr. Tardt that he should have no more than 20 individuals participating in the field

45 activity observation.

46 **AOWA:** Executive Director, Melissa Hines, said that she was reviewing the AOWA education outline
47 and found that the speaker bios needed updating as well as a list of facility locations. Dr. Mark Barnett
48 made the motion to accept the AOWA coursework for 2025, pending the update of speaker bios and a
49 list of the facilities by December 15, 2024. Timothy Simpson seconded the motion. ROLL CALL
50 VOTE: Dr. Mark Barnett - YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley – ABSENT;
51 Mark Haswell – ABSENT; Alan Astin - ABSENT; Dr. Harold Pate – YES; Timothy Simpson - YES.
52 Motion passes.

53

54 **EXECUTIVE SESSION**

55 Dr. Harold Pate made the motion to go into Executive Session at 9:25 a.m. to discuss the Hearing
56 Judge's ruling regarding Matthew Ray for 10 minutes. Melanie Boggan seconded the motion. ROLL
57 CALL VOTE: Dr. Mark Barnett - YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley –
58 ABSENT; Mark Haswell – ABSENT; Alan Astin - ABSENT; Dr. Harold Pate – YES; Timothy
59 Simpson - YES. Motion passes. At 9:45 a.m., Dr. Harold Pate made the motion to come out of
60 Executive Session. Craig Gall seconded the motion.

61

62 **ADMINISTRATIVE HEARING (Matthew Ray)** – Craig Gall made the motion to concur with the
63 Hearing Judge's ruling as stated; letting the 1st count stand at \$1,000.00 fine; however, reduce the 2nd
64 count from \$1000.00 to \$0.00. Dr. Mark Barnett seconded the motion. ROLL CALL VOTE: Dr. Mark
65 Barnett - YES; Melanie Boggan – ABSTAIN; Craig Gall - YES; Chris Gulley – ABSENT; Mark
66 Haswell – ABSENT; Alan Astin - ABSENT; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion
67 passes.

68

69 **EXECUTIVE DIRECTOR'S REPORT**

70 **The Sunset Committee** gave the Board 4 years; however, this still has to go before the House and the
71 Senate.

72

73 ***Promulgation of Administrative Code*** – The approved changes and deletions to the AOWB Rules have
74 not been submitted at this time; the Examiner's Office advised Executive Director, Melissa Hines, that
75 the Public Record fees should also be added to the rules. The rule changes will be reviewed and
76 worked on in November.

77

78 **BOARD MEMBERS WITH EXPIRATION OF APPOINTMENTS FOR 2025**

79 David Mastin – *term is up in September 2025, after 8 years of service.*

80 Craig Gall – *is up for reappointment.*

81 AOWB will be working closely with AOWA in looking for racial and geographical diversity for the
82 Board.

83

84 **NORTH ALABAMA ISSUES/MANUFACTURING CONCERNS:** Melissa Hines, Executive Director,

85 along with Alan Astin, Chris Gully, and Craig Gall met with Leigh Salter, Ron Dawsey, and Matt

86 Connor to discuss North Alabama Issues and Manufacturing concerns on September 11, 2024.

87 Executive Director Hines has sent an email to follow up on the meeting but has not heard anything back
88 currently.

89

90

91

92 **2025 TENTATIVE EXAM DATES**

93 Executive Director Hines asked to Board to review and approve the tentative exam dates and Board
94 meeting dates if there was no objection. Craig Gall made the motion to approve the exam dates and
95 Board meeting dates as presented; Timothy Simpson seconded the motion. ROLL CALL VOTE: Dr.
96 Mark Barnett - YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley – ABSENT; Mark
97 Haswell – ABSENT; Alan Astin - ABSENT; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion
98 passes.

99

100 **ENFORCEMENT REPORT FOR THE QUARTER**

101	Complaints pending Probable Cause	4
102	Complaints received for the Quarter	19
103	Holding for hearings (working to settle)	12
104	Bond claims	0
105	Consent agreements to be approved by Board	0
106	Cease and Desist Orders	0

107

108 **BOARD MEMBER REPORTS – None.**

109

110 **ADJOURNMENT**

111 Craig Gall made the motion to adjourn the meeting; Dr. Mark Barnett seconded the motion. By a show
112 of hands, the motion carries unanimously. Meeting was adjourned at 2:05 p.m. by Vice-Chair, David
113 Mastin, Jr.

114

115 **2025 quarterly meetings:**

116 01/23/2025

117 04/17/2025

118 07/18/2025

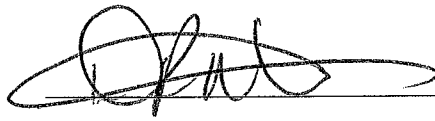
119 10/23/2025

120

121 Minutes submitted by: Tracy Welch

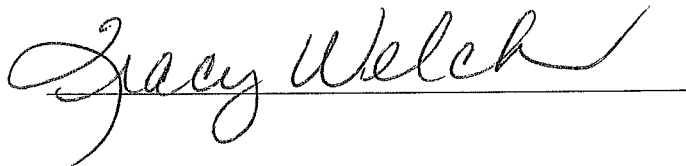
122

123 Approved by: David Mastin, Jr.

A handwritten signature in cursive script, appearing to read "DM", written over a horizontal line.

124

125 Recording Secretary

A handwritten signature in cursive script, appearing to read "Tracy Welch", written over a horizontal line.