

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22

# ALABAMA ONSITE WASTEWATER BOARD

## MINUTES OF MEETING

January 25, 2024

The one hundred thirty-third meeting of the ALABAMA ONSITE WASTEWATER BOARD (hereinafter referred to as “the Board”) was called to order at 9:03 a.m., January 25, 2024, at the Board’s administrative offices located at 60 Commerce Street, Suite 1050 by the Honorable Alan Astin, Chair.

### PRESENT

Board Members present –Alan Astin (Chair), David Mastin (Vice-Chair), Craig Gall, Melanie Boggan, Dr. Harold Pate, Timothy Simpson and Dr. Mark Barnett. Other guests: Melissa Hines (Executive Director), Tracy Welch (AOWB), Joel Barnes (AOWB), and Marc Geiger (AOWA President). Board Member not present: Chris Gulley (Treasurer) and Mark Haswell. A quorum was established, and the meeting was called to order.

**MINUTES** – Tim Simpson made the motion to accept the minutes of October 26, 2023, Quarterly Board meeting as well as the minutes of October 26, 2023, Special Called Board Meeting, as presented. Dr. Mark Barnett seconded the motion. ROLL CALL VOTE: Dr. Mark Barnett - YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley – ABSENT; Mark Haswell – ABSENT; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries.

**TREASURER’S REPORT** – Tracy Welch, Recording Secretary, presented the 1st Quarter Treasurers report for October 1, 2023, through December 31, 2023. Melanie Boggan made the motion to accept

the Treasurer's Report as presented; Dr. Harold Pate seconded the motion. ROLL CALL VOTE: Dr.  
24 Mark Barnett - YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley – ABSENT; Mark  
25 Haswell – ABSENT; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES.  
26 Motion carries.

27  
28 **SPECIAL GUEST:** Board Chair, Alan Astin, welcomed Marc Geiger, President of AOWA, to speak  
29 to the Board. Mr. Geiger advised he had questions and wanted to discuss multiple site inspection  
30 “fails”. Discussion was had.

31 Timothy Simpson made the motion for the Board to allow the Health Department to report to the Board  
32 any Installers that are not meeting the standard of care as it should be. *Melissa Hines – Executive*

33 *Director, Neva Conway – Attorney and Melanie Boggan – Regulator, will work on a protocol to define*  
34 *the standard, David Mastin seconded the motion. ROLL CALL VOTE: Dr. Mark Barnett - YES;*

35 *Melanie Boggan – YES; Craig Gall - YES; Chris Gulley – ABSENT; Mark Haswell – ABSENT; David*  
36 *Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries.*

37 Mr. Geiger also asked if the Board would review online education for better quality of approved online  
38 education. Discussion was had. Chair, Alan Astin, asked the Education Committee to review online  
39 education to provide possible suggestions at the next Board meeting.

40  
41 **UNFINISHED BUSINESS/COMMITTEE REPORTS**

42 **Fast Track Committee:** The Fast Track proposal is still pending education curriculum outlines. There  
43 has been no response from any education providers since the last Board meeting.

44 **Education Committee:** The Advanced Level II exam should be ready for Board review at the April 18,  
45 2024, Board meeting. 50 questions for the exam are proposed.

46 **NEW BUSINESS**

47 None.

48

49 **EXECUTIVE DIRECTOR’S REPORT**

50 Alan Astin – 09/30/2023 – we are still awaiting reappointment from the Governor. He can still serve  
51 until reappointed.

52 **2023 Education Stats/CE Classes and dates**

53 **Renewal Season (303 licensees still need to renew)**

54 **Legislative update - attached.**

55 Exam passing score - Last year the Board made the motion to revise the passing score percentage from  
56 80% to 70%; Executive Director Hines asked the Board if they would like to revisit this motion. David  
57 Mastin made the motion to keep the passing score percentage at 80%; Craig Gall seconded the motion.

58 ROLL CALL VOTE: Dr. Mark Barnett - NO; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley  
59 – ABSENT; Mark Haswell – ABSENT; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy  
60 Simpson - YES. Motion carries.

61

62 **ENFORCEMENT REPORT FOR THE QUARTER**

63	Complaints pending Probable Cause	2
64	Complaints received for the Quarter	6
65	Holding for hearings (working to settle)	10
66	Bond claims	0
67	Consent agreements to be approved by Board	0

68

70 **BOARD MEMBER REPORTS**

71 None.

72

73 **ADJOURNMENT**

74 Craig Gall made the motion to adjourn the meeting; Dr. Mark Barnett seconded the motion. By a show  
75 of hands, the motion carries unanimously. Meeting was adjourned at 11:40 p.m. by Chair, Alan Astin.

76

77 **The remaining 2024 quarterly meetings:**

78 04/18/2024

79 7/18/2024

80 10/17/2024

81

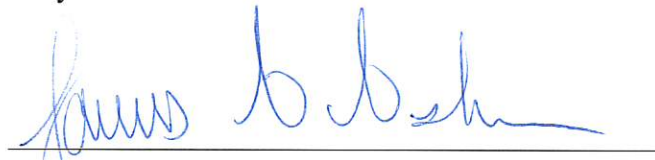
82 Minutes submitted by: Tracy Welch

83


84 Approved by: Alan Astin

85

Recording Secretary



---



---