

1 **ALABAMA ONSITE WASTEWATER BOARD**

2 **MINUTES OF MEETING**

3 April 18, 2024

4 The one hundred thirty-fourth meeting of the ALABAMA ONSITE WASTEWATER BOARD
5 (hereinafter referred to as “the Board”) was called to order at 9:05 a.m., April 18, 2024, at the Board’s
6 administrative offices located at 60 Commerce Street, Suite 1050 by the Honorable Alan Astin, Chair.

7
8 **PRESENT**

9 Board Members present –Alan Astin (Chair), David Mastin (Vice-Chair), Chris Gulley (Treasurer),
10 Craig Gall, Melanie Boggan, Mark Haswell, Dr. Harold Pate, Timothy Simpson, and Dr. Mark Barnett.
11 Other guests: Melissa Hines (Executive Director), Tracy Welch (AOWB), Joel Barnes (AOWB), Allen
12 Tartt (UWA) and Cathe Baker (AOWA Director). A quorum was established, and the meeting was
13 called to order.

14
15 **MINUTES** – Tim Simpson made the motion to accept the minutes of January 25, 2024, Quarterly Board
16 meeting as presented. Melanie Boggan seconded the motion. ROLL CALL VOTE: Dr. Mark Barnett -
17 YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley – YES; Mark Haswell – YES; David
18 Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion passes unanimously.

19
20 **TREASURER’S REPORT** – Chris Gulley, Treasurer, presented the 2nd Quarter Treasurers report for
21 January 1, 2024, through March 31, 2024. Dr. Harold Pate made the motion to accept the Treasurer’s
22 Report as presented; Mark Haswell seconded the motion. ROLL CALL VOTE: Dr. Mark Barnett -

23 YES; Melanie Boggan – YES; Craig Gall - YES; Chris Gulley – YES; Mark Haswell – YES; David
24 Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion passes unanimously.

25

26 **Fast Track Committee:** Craig Gall advised that an updated education curriculum outline would be
27 presented at next Board meeting. Chair, Alan Astin, appointed David Mastin to the Fast Track
28 Committee.

29

30 **Education Committee:** Dr. Mark Barnett advised the Education Committee is working on the
31 Advanced Level II exam. The Board will need to approve the Advanced Level II exam prior to the
32 release and administering of exam. The April 30, 2024, through May 2, 2024, Advanced Level II class
33 may proceed with the previously used exam. *Chris Gulley made the motion to resend the previous
34 action passed by the Board to put Advanced Level II training and testing on hold; Melanie Boggan
35 seconded the motion. ROLL CALL VOTE: Dr. Mark Barnett - YES; Melanie Boggan – YES; Craig
36 Gall - YES; Chris Gulley – YES; Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate –
37 YES; Timothy Simpson - YES. Motion passes unanimously.*

38 **ONLINE C.E.** – Chair, Alan Astin, asked the Education Committee at the January 25, 2024, Board
39 meeting to review the online education to provide possible suggestions at the next Board meeting. Dr.
40 Mark Barnett advised that content of online education is up to the providers or developers of online
41 training.

42

43 **Standard of Care Protocol** – Melanie Boggan advised that all County Environmentalists that have
44 continued inspection issues with installers will be reminded to report these to the Central Office. ADPH
45 will notify AOWB if needed.

46 **NEW BUSINESS**

47 None.

48

49 **EXECUTIVE DIRECTOR'S REPORT**

50 **Board Consolidation Bill** – Bill listed larger boards as Phase I, to begin consolidation process in
51 October 2025 and the other boards to begin consolidation in October 2026. AOWB was in Phase II.
52 The bill went before the committee and Senator Jay Hovey tagged on an amendment excluding all the
53 agencies in Phase II. It still must pass the Senate and the House (only 7 days left in session), but there
54 should be no issue with the bill passing.

55 **Sunset Bill** – The bill passed on April 17, 2024. AOWB will be reviewed again in 2025.

56

57 **ENFORCEMENT REPORT FOR THE QUARTER**

58	Complaints pending Probable Cause	1
59	Complaints received for the Quarter	13
60	Holding for hearings (working to settle)	10
61	Bond claims	0
62	Consent agreements to be approved by Board	7

63

64 **CONSENT AGREEMENTS (Executive Director, Melissa Hines)**

65 **Complaint 2023-0042** - \$500.00 fine paid; Count I - installed system and did not comply with
66 requirements of the permit. Motion to accept Consent Agreement made by Chris Gulley; seconded by
67 David Mastin. ROLL CALL VOTE: Dr. Mark Barnett - YES; Melanie Boggan – ABSTAIN; Craig

68 Gall - ABSTAIN; Chris Gulley – YES; Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate
69 – YES; Timothy Simpson - YES. Motion passes. (Kevin Norman)

70

71 **Complaint 2023-0045** - \$1000.00 fine paid; Count I - installed system without a license, \$500.00.

72 Count II – installed system without a permit, \$500.00. Motion to accept Consent Agreement made by

73 David Mastin; seconded by Timothy Simpson. ROLL CALL VOTE: Dr. Mark Barnett - YES; Melanie

74 Boggan – ABSTAIN; Craig Gall - ABSTAIN; Chris Gulley – YES; Mark Haswell – YES; David

75 Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion passes. (Jose Pena)

76

77 **Complaint 2023-0034** - \$200.00 fine paid; Count I - installed system without contacting the local health

78 department. Motion to accept Consent Agreement made by Chris Gulley; seconded by Dr. Mark

79 Barnett. ROLL CALL VOTE: Dr. Mark Barnett - YES; Melanie Boggan – ABSTAIN; Craig Gall -

80 ABSTAIN; Chris Gulley – YES; Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate –

81 YES; Timothy Simpson - YES. Motion passes. (Jeff Harris)

82

83 **Complaint 2023-0025** - \$1000.00 fine paid; Count I - installed system without a license, Count II –

84 installed system without a permit. Motion to accept Consent Agreement made by David Mastin;

85 seconded by Dr. Mark Barnett. ROLL CALL VOTE: Dr. Mark Barnett - YES; Melanie Boggan –

86 ABSTAIN; Craig Gall - ABSTAIN; Chris Gulley – YES; Mark Haswell – YES; David Mastin, Jr. –

87 YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion passes. (Daniel Fields)

88

89

90 **Complaint 2023-0040** - \$2500.00 fine paid; Count I - installed a system without a permit - \$1,000.00,
91 Count II – installed another system without a permit - \$1,000.00, Count III – No inspection afforded to
92 the ADPH- \$500.00. Motion to accept Consent Agreement made by Chris Gulley; seconded by
93 Timothy Simpson. ROLL CALL VOTE: Dr. Mark Barnett - YES; Melanie Boggan – ABSTAIN; Craig
94 Gall - ABSTAIN; Chris Gulley – YES; Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate
95 – YES; Timothy Simpson - YES. Motion passes. (Joey Wortham)

96
97 **Complaint 2022-0086** - \$1000.00 fine paid; Count I - installed system without a permit. Motion to
98 accept Consent Agreement made by David Mastin; seconded by Chris Gulley. ROLL CALL VOTE:
99 Dr. Mark Barnett - YES; Melanie Boggan – ABSTAIN; Craig Gall - ABSTAIN; Chris Gulley – YES;
100 Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES.
101 Motion passes. (Shawn Newman)

102
103 **Complaint 2023-0009** - \$1500.00 fine paid; Count I - installed system without a permit, \$500.00.
104 Count II – installed system without notifying ADPH for inspection, \$500.00. Count III – installed a
105 system without a license, \$500.00(license had not been renewed). Motion to accept Consent Agreement
106 made by David Mastin; seconded by Chris Gulley. ROLL CALL VOTE: Dr. Mark Barnett – **not**
107 **present**; Melanie Boggan – ABSTAIN; Craig Gall - ABSTAIN; Chris Gulley – YES; Mark Haswell –
108 YES; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion passes.
109 (Jeremy Plyler)

110
111
112

113 **BOARD MEMBER REPORTS**

114 Melanie Boggan advised that the ADPH Legal Department will be making an amendment to rules so
115 satellite offices will not charge permit fees. County offices will continue to issue the annual required
116 permits and satellite offices will not be charging for additional permit fees once the rule amendment is
117 passed.

118

119 **ADJOURNMENT**

120 David Mastin made the motion to adjourn the meeting; Chris Gulley seconded the motion. By a show of
121 hands, the motion carries unanimously. Meeting was adjourned at 1:53 p.m. by Chair, Alan Astin.

122

123 **Remaining 2024 quarterly meetings:**

124 7/18/2024

125 10/17/2024

126

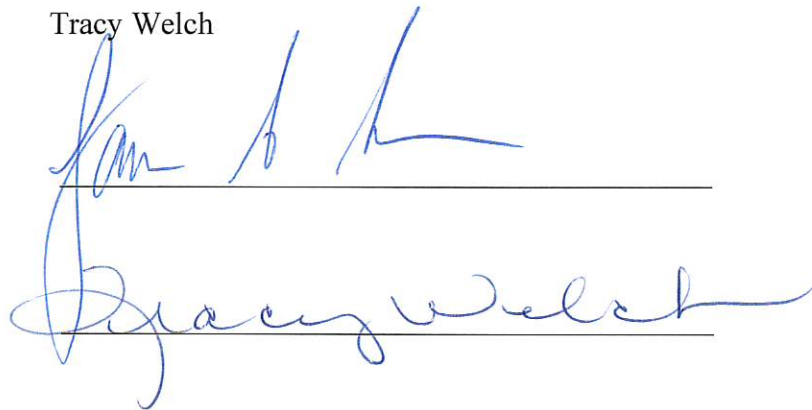
127 Minutes submitted by: Tracy Welch

128

129 Approved by: Alan Astin

130

131 Recording Secretary



The image shows two handwritten signatures in blue ink. The first signature is for Tracy Welch, written above a horizontal line. The second signature is for Alan Astin, written below a horizontal line. The signatures are cursive and somewhat stylized.