

1 **ALABAMA ONSITE WASTEWATER BOARD**

2 **MINUTES OF MEETING**

3  
4 October 26, 2023

5 The one hundred thirty-first meeting of the ALABAMA ONSITE WASTEWATER BOARD  
6 (hereinafter referred to as “the Board”) was called to order at 9:18 a.m., October 26, 2023, at the Board’s  
7 administrative offices located at 60 Commerce Street, Suite 1050 by the Honorable Chris Gulley, Chair.

8  
9 **PRESENT**

10 Board Members present – Chris Gulley (Chair), Alan Astin (Vice-Chair), David Mastin (Treasurer),  
11 Craig Gall, Melanie Boggan, Mark Haswell, Dr. Harold Pate, and Timothy Simpson. Other guests:  
12 Melissa Hines (Executive Director), Tracy Welch (AOWB), Joel Barnes (AOWB), and Cathe Baker  
13 (AOWA Director). Board Member not present: Dr. Mark Barnett. A quorum was established, and the  
14 meeting was called to order.

15  
16 **MINUTES** – Alan Astin made the motion to accept the minutes of July 27, 2023, as presented.

17 David Mastin seconded the motion. ROLL CALL VOTE: Alan Astin – YES; Dr. Mark Barnett -  
18 ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark Haswell – YES; David Mastin, Jr. – YES;  
19 Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries.

20  
21 **TREASURER’S REPORT** – David Mastin, Treasurer, presented the 4th Quarter Treasurers report for  
22 July 1, 2023, through September 30, 2023. Dr. Harold Pate made the motion to accept the Treasurer’s

23 Report as presented; Melanie Boggan seconded the motion. ROLL CALL VOTE: Alan Astin – YES;  
24 Dr. Mark Barnett - ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark Haswell – YES; David  
25 Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries.

26

27 **UNFINISHED BUSINESS/COMMITTEE REPORTS**

28 **Fast Track Committee:** The Fast Track proposal was put on hold at the July 27<sup>th</sup> meeting to allow for  
29 Board Members as well as any interested training providers to give input to the Committee by  
30 September 30<sup>th</sup>. Executive Director, Melissa Hines, advised the Board that the only response she had  
31 was from Dr. Mark Barnett, who suggested 80 hours of class/hands on training instead of the proposed  
32 160 hours. Committee members Craig Gall and Alan Astin advised that they had not received input  
33 from anyone. Craig Gall and Alan Astin went over the proposed Fast Track information for the new  
34 Board Members. Craig Gall made the motion that a minimum of 160 hours for curriculum coursework  
35 is required for the Fast Track program as approved pending approval of the education providers outlines;  
36 Dr. Harold Pate seconded the motion. ROLL CALL VOTE: Alan Astin – YES; Dr. Mark Barnett -  
37 ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark Haswell – YES; David Mastin, Jr. – YES;  
38 Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries.

39

40 **NEW BUSINESS**

41 Melissa Hines, Executive Director, asked the Board to consider a Continuing Education exemption for  
42 licensees who have held a license for 20 years or more and who are 62 years of age or older.

43 Discussion was had.

44

45

47 **EXECUTIVE DIRECTOR'S REPORT**

48 Alan Astin – 09/30/2023 – we are still awaiting reappointment from the Governor. He can still serve  
49 until reappointed.

50

51 HB194 AOWB Sunset Bill - Sunset meeting held on 9/28/2023 – gave us 1 year. They are going to  
52 include in our bill to remove the section of the law where we must have a special called meeting for  
53 organizational purposes and electing officers. This will be at the upcoming legislative session in  
54 February.

- 55 • Alan Astin advised that he will resign from the Pumper Seat, in order to be replaced by a  
56 minority if it will help the Board with Sunset non-compliance issues;
- 57 • Dr. Harold Pate also offered to resign his Consumer Seat.

58

59 **UPCOMING C.E. CLASSES – EDUCATION INFO**

60 11-09-2023 – Mobile Convention Center

61 12-07-2023 – UWA

62 12-14-2023 – HBLB Birmingham

- 63 • Education Sponsors request an update for the Advanced Level II Exam outline.
- 64 • Exam Dates for 2024 (attachment was provided)

65

66 **AOWB BOARD EDUCATOR SEAT**

67 Vice-Chair Alan Astin wanted the minutes noted that after elections, an email from the new Chair  
68 needed to be sent to Dr. Mark Barnett letting him know that the Board has repeatedly asked for the

69 Advanced Level II curriculum outline to be updated; and to ask if he cannot or does not want to do this  
70 or it is too much load for him, we need to find someone who does want to sit in that chair, attend  
71 meetings, and build a curriculum. Melissa Hines, Executive Director, assured Vice-Chair Alan Astin  
72 that it would be reflected in the minutes.

73

74 **EDUCATION SUBMITTED FOR 2024**

75 Melissa Hines, Executive Director, requested a motion to approve the **2024 WWETT Show –**  
76 **Indianapolis** for 2024 continuing education. Craig Gall made the motion to accept the WWETT Show  
77 – Indianapolis outline for C.E.; Dr. Harold Pate seconded the motion. ROLL CALL VOTE: Alan Astin  
78 – YES; Dr. Mark Barnett - ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark Haswell – YES;  
79 David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries.

80

81 Melissa Hines, Executive Director, requested a motion to approve the **2024 PSAI NUTS & BOLTS -**  
82 **Atlanta** for 2024 continuing education. Mark Haswell made the motion to accept the PSAI NUTS &  
83 BOLTS - Atlanta outline for C.E.; Alan Astin seconded the motion. ROLL CALL VOTE: Alan Astin  
84 – YES; Dr. Mark Barnett - ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark Haswell – YES;  
85 David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries.

86

87 Melissa Hines, Executive Director, requested a motion to approve **UWA outline for 2024 continuing**  
88 **education, as well as first time training classes; with the exception that the classes must have a Health**  
89 **Department Representative added as a speaker to cover the Health Department information.** Craig Gall  
90 made the motion to accept the to accept the UWA C.E. outline along with the UWA licensing classes  
91 with the exception noted and pending Dr. Mark Barnett's approval as well.; Dr. Harold Pate seconded

the motion. ROLL CALL VOTE: Alan Astin – YES; Dr. Mark Barnett - ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries pending Dr. Mark Barnett’s approval.

Melissa Hines, Executive Director, requested a motion to approve **AOWA outline for 2024 continuing education as well as first time training classes**. David Mastin made the motion to accept the AOWA outline for C.E. and licensing classes, pending the approval of Dr. Mark Barnett; Alan Astin seconded the motion. ROLL CALL VOTE: Alan Astin – YES; Dr. Mark Barnett - ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries pending Dr. Mark Barnett’s approval.

Melissa Hines, Executive Director, requested a motion to dates for 2024 licensing exams. David Mastin made the motion to accept the exam dates as presented; Timothy Simpson seconded the motion. ROLL CALL VOTE: Alan Astin – YES; Dr. Mark Barnett - ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries.

**ENFORCEMENT REPORT FOR THE QUARTER**

Complaints pending Probable Cause	12
Complaints received for the Quarter	17
Holding for Hearings/Settlement Agreements	6
Bond Claims	0
Consent agreements (pending Board approval)	4

115 **CONSENT AGREEMENTS**

116 **Case 2023-0011** – Did not obtain a permit and does not hold an Onsite Wastewater license; fined and  
117 paid \$2000.00. David Mastin made the motion to accept the consent agreement; Craig Gall seconded  
118 the motion. ROLL CALL VOTE: Alan Astin – YES; Dr. Mark Barnett - ABSENT; Melanie Boggan –  
119 YES; Craig Gall - YES; Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate – YES;  
120 Timothy Simpson - YES. Motion carries. (Eddie Perman of Rainbow City)

121  
122 **Case 2022-0076** – Installing without a permit; fined and paid 1000.00. Craig Gall made the motion to  
123 accept the consent agreement; Dr. Harold Pate seconded the motion. ROLL CALL VOTE: Alan Astin  
124 – YES; Dr. Mark Barnett - ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark Haswell – YES;  
125 David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion carries. (Michael  
126 Bias)

127  
128 **Case 2023-0023** – No permit and no license with Onsite Wastewater license; fined and paid \$2000.00.  
129 Craig Gall made the motion to accept the consent agreement; Melanie Boggan seconded the motion.  
130 ROLL CALL VOTE: Alan Astin – YES; Dr. Mark Barnett - ABSENT; Melanie Boggan – YES; Craig  
131 Gall - YES; Mark Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson -  
132 YES. Motion carries. (Billy Davis - Deatsville)

133  
134 **Case 2023-0027** – No permit; paid \$1000.00. Fined and paid \$1,000.00. Melanie Boggan made the  
135 motion to accept the consent agreement; Timothy Simpson seconded the motion. ROLL CALL VOTE:  
136 Alan Astin – YES; Dr. Mark Barnett - ABSENT; Melanie Boggan – YES; Craig Gall - YES; Mark

137 Haswell – YES; David Mastin, Jr. – YES; Dr. Harold Pate – YES; Timothy Simpson - YES. Motion  
138 carries. (Dalton Davis - Deatsville)

139

140 **BOARD MEMBER REPORTS**

141 None.

142

143 **ADJOURNMENT**

144 Mark Haswell made the motion to adjourn the meeting; David Mastin seconded the motion. By a show  
145 of hands, the motion carries unanimously. Meeting was adjourned at 11:00 a.m. by Chair, Chris Gulley.

146

147 **The 2024 quarterly meetings:**

148 01/25/2024

149 04/18/2024

150 7/18/2024


151 10/17/2024

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153 Minutes submitted by: Tracy Welch

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155 Approved by: Chris Gulley



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157 Recording Secretary



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